

RISK ASSESSMENT

Assessor	Samantha Fairlie	Reference	1/MMU/2024-25	Review Date	20/06/25
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Description of Task / Work Area						Location (centre / room)	
Making and Applying Prosthetics, Bald Caps & SFX Make Up Storage for Cosmetics						Make Up Studio – FF406	
Supporting Documents (e.g. COSHH, Manual Handling, Task Instructions)			Management of Health and Safety at Work			Manufacturers’ Instructions	
			Control of Substances Hazardous to Health			First Aid Regulations	
			Provision and Use of Work Equipment Regulations			Manual Handling Regulations	
			Skin Care Policy			Maintenance Manuals	
			Electricity at Work Regulations			Material Safety Data Sheets	
Personal Protective Equipment Regulations							
Hazard(s)	Affected Groups	Severity	Probability	Risk Level Before Controls	Current Control Measures	Risk Level with Controls	Additional Controls Needed to Reduce Risk to ALARP
Bald Cap Plastic	Clients Staff Students	4	2	8	Instruction Information Training Supervision Skin test done 24/48 hrs before every treatment and recorded on treatment page. Ventilation on	4	COSHH Cupboard to contain flammable chemicals
IsoPropanol (IPA)	Clients Staff Students	4	2	8	Instruction Information Training Supervision COSHH Fire Evacuation Plan	4	COSHH Cupboard to contain flammable chemicals
Latex	Clients Staff	4	2	8	Instruction Information Supervision	4	COSHH Cupboard to contain flammable chemicals

	Students				Training Infection Skin test done 24/48 hrs before every treatment and recorded on treatment page Ventilation on		.
Silicone Gel	Clients Staff Students	3	2	8	Instruction Information Supervision Training Infection Skin test done 24/48 hrs before every treatment and recorded on a consolation sheet, Ventilation on	4	COSHH Cupboard to contain flammable chemicals
Realise Agent	Clients Staff Students	4	2	8	Instruction Information Supervision Training Infection Ventilation on	4	COSHH Cupboard to contain flammable chemicals
Adhesives	Clients Staff Students	4	2	8	Instruction Information Supervision Training Infection Ventilation on Skin test done 24/48 hrs before every treatment and recorded on treatment page Ventilation on	4	COSHH Cupboard to contain flammable chemicals
Adhesive Remover	Clients Staff Students	3	2	5	Instruction Information Supervision Training Infection	4	COSHH Cupboard to contain flammable chemicals

Acetone	Clients Staff Students	4	2	8	Instruction Information Supervision Training Infection Ventilation on	4	COSHH Cupboard to contain flammable chemicals
Surgical Spirt	Clients Staff Students	4	2	8	Instruction Information Supervision Training Infection Ventilation on	4	COSHH Cupboard to contain flammable chemicals
Plaster of Paris & Plaster bandage	Clients Staff Students	3	1	7	Instruction Information Supervision Training Infection Ventilation on	2	N/A
Skin illustrator Pallets	Clients Staff Students	4	2	8	Instruction Information Supervision Training Infection Ventilation on	4	COSHH Cupboard to contain flammable chemicals
Bloods	Clients Staff Students	2	2	5	Instruction Information Supervision Training Infection Skin test done 24/48 hrs before every treatment and recorded on a consolation sheet,	2	N/A
Waxes	Clients	2	2	3	Instruction	2	N/A

	Staff Students				Information Supervision Training Infection		
Butters	Clients Staff Students	2	2	3	Instruction Information Supervision Training Infection	2	N/A
Lip Base	Clients Staff Students	3	3	4	Instruction Information Supervision Training Infection	3	COSHH Cupboard to contain flammable chemicals
Oils	Clients Staff Students	4	3	4	Instruction Information Supervision Training Infection	2	N/A

SALFORD COLLEGE RISK ASSESSMENT (continuation)

Hazard(s)	Affected Groups	Severity	Probability	Risk Level Before Controls	Current Control Measures	Risk Level with Controls	Additional Controls Needed to Reduce Risk to ALARP
Product going into eyes	Clients Staff Students	3	2	6	Instruction Information Training Supervision Training in hygiene procedures. Product removed immediately Irrigate with water, seek medical help	3	N/A

					First aider provision Eyewash available		
Irritation to skin from Prosthesis	All Staff / Staff/ Clients	2	2	4	<p>Training in correct hygiene, application and removal products and procedures.</p> <p>Remove the prosthesis/SFX and adhesive from skin.</p> <p>Cleanse with water, seek medical help.</p> <p>First aid staff generally readily available.</p>		
Cross infection of biological/infectious agents	All Staff / Staff Clients	4	2	8	<p>Training in cross contamination and cross infection.</p> <p>Good hygiene procedures employed.</p> <p>Use disposable coverings</p> <p>Wash hands before/after treatment using correct hand washing techniques.</p> <p>Hygienic procedures followed Nitrile Gloves Disposable aprons Dust Masks with breathing valve</p> <p>Follow COSHH - storage, waste and disposal of materials</p>	4	

Irritation of the respiratory tract & ingestion	All Staff / Staff Clients	4	4	8	<p>Fresh air supply available in each studio to allow circulation</p> <p>Safe working practices to minimise dust particles in breathing zone - maintain 2ft breathing zone.</p> <p>Cleansing hands before ingestion of food or drinks</p> <p>No foods allowed in the make up studio</p> <p>Safe working practices for moulding/casting, application & removal of products/prosthetics</p> <p>Follow manufacturer's instructions</p> <p>Hygienic procedures followed</p> <p>Nitrile Gloves</p> <p>Disposable aprons</p> <p>Dust Masks with breathing valve</p> <p>Following recommendations from HABIA COP 2006</p>	4	
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SALFORD COLLEGE RISK ASSESSMENT (continuation)

Hazard(s)	Affected Groups	Severity	Probability	Risk Level Before Controls	Current Control Measures	Risk Level with Controls	Additional Controls Needed to Reduce Risk to ALARP
Slips/trips/falls - general	All Staff / Staff Clients	4	2	8	Ensure that all walkways are clear	4	

					<p>Remove all trailing cables or any other obstructions prior to moving equipment. Report any defective walkways – worn carpet tiles, surfaces etc.</p> <p>Correct filled in/full foot-ware must be worn, no high heels, flip flops, sandals or soft uppers.</p> <p>Good housekeeping.</p> <p>Obstructions minimised as far as reasonably practicable.</p>		
Lack of competencies/ inexperience causing harm to self or others	All Staff / Staff Clients	2	3	8	<p>High levels of supervision by experienced members of staff.</p> <p>Training in the use of all equipment and products in accordance to manufacturer's instructions.</p> <p>Staged progression before being allowed to treat people. Client warned prior to treatment.</p> <p>Students demonstrate and practice technique before treating clients.</p> <p>Knowledgeable and capable of the performing the procedure.</p>	4	

SALFORD COLLEGE RISK ASSESSMENT (continuation)

Hazard(s)	Affected Groups	Severity	Probability	Risk Level Before Controls	Current Control Measures	Risk Level with Controls	Additional Controls Needed to Reduce Risk to ALARP
Electricity		5	3	15		5	

- shock - electrocution	All Staff / Staff Clients				<p>Staff must receive training in the use of each item of equipment.</p> <p>All electrical equipment tested on a regular basis for electrical safety.</p> <p>Users should regularly check cables for visible damage.</p> <p>Trailing cables are to be avoided. If unavoidable then an appropriate cable bridge must be used.</p> <p>The power to any machine must be isolated before gaining access to the interior of the machine. This will involve switching off at the mains and unplugging from the socket. Electrical faults are to be reported immediately.</p> <p>Electrical equipment must be switched off at the socket when not in use.</p> <p>Electrical equipment is serviced to manufacturer's instructions.</p>		
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Hazard(s)	Affected Groups	Severity	Probability	Risk Level Before Controls	Current Control Measures	Risk Level with Controls	Additional Controls Needed to Reduce Risk to ALARP
Substances: Water Wax Lotions	Staff Student Clients	3	3	9	<ul style="list-style-type: none"> Full induction for hot substance procedures. Products tested for temperature prior to use. 	Low	

Oils Powders Cream-based products Solvents Hairsprays					<ul style="list-style-type: none"> • Procedures know for spillage. • Use hot substances only when necessary. • Hot vessels checked and maintained regularly. • First aid instruction. • High discipline within salons. • Patch test on all clients. • Thermostatically controlled vessels. • All scalds or burns reported and accident procedures carried out. • Temperature checks carried out regularly. • Ventilation – fresh air supply and extraction 		
Equipment: Hand hair dryers Heated implements	Staff Student Clients	3	3	9	<ul style="list-style-type: none"> • Full individual training on all machines. • All students aware of dangers. • Regular maintenance checks. • Students aware of the dangers of heat. • Full supervision at all times. • First aid trained persons at hand. • Training on fault reporting procedures. • Correct training on PPE. • Full training on accident procedures. • Strict salon discipline. • High hygiene controls. • Training on manual handling. • All equipment controlled by staff. 	Low	<ul style="list-style-type: none"> •




					<ul style="list-style-type: none"> • Special provisions made for learners with special needs. • Training on fire procedures. 		
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SALFORD CITY COLLEGE RISK ASSESSMENT (continuation)

Hazard(s)	Affected Groups	Severity	Probability	Risk Level Before Controls	Current Control Measures	Risk Level with Controls	Additional Controls Needed to Reduce Risk to ALARP
Using salon products that could cause allergy or respiratory conditions: Hairsprays Wax Gel/spray Shampoo Coloured/glitter hairsprays Creams Serum Conditioners Oils	Staff Student Clients	3	3	9	<ul style="list-style-type: none"> • Full induction to all products. • Aware of hazard data sheets. • Appropriate PPE to be worn. • First aid instruction. • Training in skin allergies. • Training on COSHH. • Training on carrying out skin test. • Training on storage of salon products. • Products controlled by staff. • Stock control regularly monitored. • Constant review of product instructions. • Ventilation – fresh air supply and extraction • Constant review of risks. 	Low	•
Emergency situations: General Fire	Staff Student Clients	3	4	9	<ul style="list-style-type: none"> • Mandatory induction. • In house training • Control by staff. • Identification of assembly areas. • Full supervision on any emergency activation. • Carry out emergency drills. • Fire notices and direction signs in place. 	Low	•

SALFORD COLLEGE RISK ASSESSMENT (continuation)

The risk associated with this task / area has been reduced to as low as reasonably practicable					
Signature of Assessor	Taibah Roberts & Becky Cusack		Date	09/05/23	
*Severity	5 = Fatality	4 = Major Injury	3 = Minor Injury	2 = Negligible	1 = None
*Likelihood	5 = Certainty	4 = Probable	3 = Possible	2 = Remote	1 = Improbable
*Rate	= Severity x Likelihood				
*Result	T = Trivial Risk	A = Adequately controlled	N = Not adequately controlled	U = Unable to decide (Further information required)	
Additional Comments	Products covered in this include – latex, cap plastic (including Baldize/Super Baldize), silicone, skin adhesives/removers (solvents), IPA, derma wax, collodion, gelatine, acetone, film & blood products, cream based make up, setting spray & powder, mucus, vomit, pus, tear stick, Tuplast, scar making materials, gypsum cement, alginate, Petroleum Jelly and pre-cleanse for the skin.				

		5	10	15	20	25		HIGH RISK
5=Fatality		4	8	12	16	20		
4=Major		3	6	9	12	15		MEDIUM RISK
SEVERITY	3=Minor	2	4	6	8	10		
2=Negligible		1	2	3	4	5		LOW RISK
1=None								
		1	2	3	4	5		
		Improbable	Remote	Possible	Probable	Certainty		
		LIKELIHOOD						