

RISK ASSESSMENT

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| **Assessor** | **Samantha Fairlie** | **Reference** | 1/MMU/2024-25 | **Review Date** | 20/06/25 |

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| **Description of Task / Work Area** | | | | | | | | **Location (centre / room)** | | |
| Making and Applying Prosthetics, Bald Caps & SFX Make Up  Storage for Cosmetics | | | | | | | | Make Up Studio – FF406 | | |
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| **Supporting Documents (e.g. COSHH, Manual Handling, Task Instructions)** | | | | Management of Health and Safety at Work Manufacturers’ Instructions  Control of Substances Hazardous to Health First Aid Regulations  Provision and Use of Work Equipment Regulations Manual Handling Regulations  Skin Care Policy Maintenance Manuals  Electricity at Work Regulations Material Safety Data Sheets  Personal Protective Equipment Regulations | | | | | | |
| **Hazard(s)** | **Affected Groups** | **Severity** | **Probability** | | **Risk Level Before Controls** | **Current Control Measures** | **Risk Level with Controls** | | **Additional Controls Needed to Reduce Risk to ALARP** |
| Bald Cap Plastic | Clients  Staff  Students | 4 | 2 | | 8 | Instruction  Information  Training  Supervision  Skin test done 24/48 hrs before every treatment and recorded on treatment page.  Ventilation on | 4 | | COSHH Cupboard to contain flammable chemicals |
| IsoPropanol (IPA) | Clients  Staff  Students | 4 | 2 | | 8 | Instruction  Information  Training  Supervision  COSHH  Fire Evacuation Plan | 4 | | COSHH Cupboard to contain flammable chemicals |
| Latex | Clients  Staff  Students | 4 | 2 | | 8 | Instruction  Information  Supervision  Training  Infection  Skin test done 24/48 hrs before every treatment and recorded on treatment page  Ventilation on | 4 | | COSHH Cupboard to contain flammable chemicals  . |
| Silicone Gel | Clients  Staff  Students | 3 | 2 | | 8 | Instruction  Information  Supervision  Training  Infection  Skin test done 24/48 hrs before every treatment and recorded on a consolation sheet,  Ventilation on | 4 | | COSHH Cupboard to contain flammable chemicals |
| Realise Agent | Clients  Staff  Students | 4 | 2 | | 8 | Instruction  Information  Supervision  Training  Infection  Ventilation on | 4 | | COSHH Cupboard to contain flammable chemicals |
| Adhesives | Clients  Staff  Students | 4 | 2 | | 8 | Instruction  Information  Supervision  Training  Infection  Ventilation on  Skin test done 24/48 hrs before every treatment and recorded on treatment page  Ventilation on | 4 | | COSHH Cupboard to contain flammable chemicals |
| Adhesive Remover | Clients  Staff  Students | 3 | 2 | | 5 | Instruction  Information  Supervision  Training  Infection | 4 | | COSHH Cupboard to contain flammable chemicals |
| Acetone | Clients  Staff  Students | 4 | 2 | | 8 | Instruction  Information  Supervision  Training  Infection  Ventilation on | 4 | | COSHH Cupboard to contain flammable chemicals |
| Surgical Spirt | Clients  Staff  Students | 4 | 2 | | 8 | Instruction  Information  Supervision  Training  Infection  Ventilation on | 4 | | COSHH Cupboard to contain flammable chemicals |
| Plaster of Paris & Plaster bandage | Clients  Staff  Students | 3 | 1 | | 7 | Instruction  Information  Supervision  Training  Infection  Ventilation on | 2 | | N/A |
| Skin illustrator Pallets | Clients  Staff  Students | 4 | 2 | | 8 | Instruction  Information  Supervision  Training  Infection  Ventilation on | 4 | | COSHH Cupboard to contain flammable chemicals |
| Bloods | Clients  Staff  Students | 2 | 2 | | 5 | Instruction  Information  Supervision  Training  Infection  Skin test done 24/48 hrs before every treatment and recorded on a consolation sheet, | 2 | | N/A |
| Waxes | Clients  Staff  Students | 2 | 2 | | 3 | Instruction  Information  Supervision  Training  Infection | 2 | | N/A |
| Butters | Clients  Staff  Students | 2 | 2 | | 3 | Instruction  Information  Supervision  Training  Infection | 2 | | N/A |
| Lip Base | Clients  Staff  Students | 3 | 3 | | 4 | Instruction  Information  Supervision  Training  Infection | 3 | | COSHH Cupboard to contain flammable chemicals |
| Oils | Clients  Staff  Students | 4 | 3 | | 4 | Instruction  Information  Supervision  Training  Infection | 2 | | N/A |

**SALFORD COLLEGE RISK ASSESSMENT (continuation)**

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| **Hazard(s)** | **Affected Groups** | **Severity** | **Probability** | **Risk Level Before Controls** | **Current Control Measures** | **Risk Level with Controls** | **Additional Controls Needed to Reduce Risk to ALARP** |
| Product going into eyes | Clients  Staff  Students | 3 | 2 | 6 | Instruction  Information  Training  Supervision  Training in hygiene procedures.  Product removed immediately  Irrigate with water, seek medical help  First aider provision  Eyewash available | 3 | N/A |
| Irritation to skin from Prosthesis | All Staff / Staff/  Clients | 2 | 2 | 4 | Training in correct hygiene, application and removal products and procedures.  Remove the prosthesis/SFX and adhesive from skin.  Cleanse with water, seek medical help.  First aid staff generally readily available. |  |  |
| Cross infection of biological/infectious agents | All Staff / Staff  Clients | 4 | 2 | 8 | Training in cross contamination and cross infection.  Good hygiene procedures employed.  Use disposable coverings  Wash hands before/after treatment using correct hand washing techniques.  Hygienic procedures followed  Nitrile Gloves  Disposable aprons  Dust Masks with breathing valve  Follow COSHH - storage, waste and disposal of materials | 4 |  |
| Irritation of the respiratory tract & ingestion | All Staff / Staff  Clients | 4 | 4 | 8 | Fresh air supply available in each studio to allow circulation  Safe working practices to minimise dust particles in breathing zone - maintain 2ft breathing zone.  Cleansing hands before ingestion of food or drinks  No foods allowed in the make up studio  Safe working practices for moulding/casting, application & removal of products/prosthetics  Follow manufacturer's instructions  Hygienic procedures followed  Nitrile Gloves  Disposable aprons  Dust Masks with breathing valve  Following recommendations from HABIA COP 2006 | 4 |  |

**SALFORD COLLEGE RISK ASSESSMENT (continuation)**

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| **Hazard(s)** | **Affected Groups** | | **Severity** | **Probability** | **Risk Level Before Controls** | **Current Control Measures** | **Risk Level with Controls** | **Additional Controls Needed to Reduce Risk to ALARP** |
| Slips/trips/falls  - general | All Staff / Staff  Clients | | 4 | 2 | 8 | Ensure that all walkways are clear  .  Remove all trailing cables or any other obstructions prior to moving equipment.  Report any defective walkways – worn carpet tiles, surfaces etc.  Correct filled in/full foot-ware must be worn, no high heels, flip flops, sandals or soft uppers.  Good housekeeping.  Obstructions minimised as far as reasonably practicable. | 4 |  | |
| Lack of competencies/ inexperience causing harm to self or others | | All Staff / Staff  Clients | 2 | 3 | 8 | High levels of supervision by experienced members of staff.  Training in the use of all equipment and products in accordance to manufacturer’s instructions.  Staged progression before being allowed to treat people.  Client warned prior to treatment.  Students demonstrate and practice technique before treating clients.  Knowledgeable and capable of the performing the procedure. | 4 |  |

**SALFORD COLLEGE RISK ASSESSMENT (continuation)**

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| Electricity  - shock  - electrocution | All Staff / Staff  Clients | 5 | 3 | 15 | Staff must receive training in the use of each item of equipment.  All electrical equipment tested on a regular basis for electrical safety.  Users should regularly check cables for visible damage.  Trailing cables are to be avoided. If unavoidable then an appropriate cable bridge must be used.  The power to any machine must be isolated before gaining access to the interior of the machine. This will involve switching off at the mains and unplugging from the socket.  Electrical faults are to be reported immediately.  Electrical equipment must be switched off at the socket when not is use.  Electrical equipment is serviced to manufacturer’s instructions. | 5 |  |

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| **Substances:**  Water  Wax  Lotions  Oils  Powders  Cream-based products  Solvents  Hairsprays | Staff  Student  Clients | 3 | 3 | 9 | * Full induction for hot substance procedures. * Products tested for temperature prior to use. * Procedures know for spillage. * Use hot substances only when necessary. * Hot vessels checked and maintained regularly. * First aid instruction. * High discipline within salons. * Patch test on all clients. * Thermostatically controlled vessels. * All scalds or burns reported and accident procedures carried out. * Temperature checks carried out regularly. * Ventilation – fresh air supply and extraction | Low |  |
| Equipment:  Hand hair dryers  Heated implements | Staff  Student  Clients | 3 | 3 | 9 | * Full individual training on all machines. * All students aware of dangers. * Regular maintenance checks. * Students aware of the dangers of heat. * Full supervision at all times. * First aid trained persons at hand. * Training on fault reporting procedures. * Correct training on PPE. * Full training on accident procedures. * Strict salon discipline. * High hygiene controls. * Training on manual handling. * All equipment controlled by staff. * Special provisions made for learners with special needs. * Training on fire procedures. | Low |  |

**SALFORD CITY COLLEGE RISK ASSESSMENT (continuation)**

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| **Using salon products that could cause allergy or respiratory conditions:**  Hairsprays  Wax  Gel/spray  Shampoo  Coloured/glitter hairsprays  Creams  Serum  Conditioners  Oils | Staff  Student  Clients | 3 | 3 | 9 | * Full induction to all products. * Aware of hazard data sheets. * Appropriate PPE to be worn. * First aid instruction. * Training in skin allergies. * Training on COSHH. * Training on carrying out skin test. * Training on storage of salon products. * Products controlled by staff. * Stock control regularly monitored. * Constant review of product instructions. * Ventilation – fresh air supply and extraction * Constant review of risks. | Low |  |
| Emergency situations:  General  Fire | Staff  Student  Clients | 3 | 4 | 9 | * Mandatory induction. * In house training * Control by staff. * Identification of assembly areas. * Full supervision on any emergency activation. * Carry out emergency drills. * Fire notices and direction signs in place. | Low |  |

**SALFORD COLLEGE RISK ASSESSMENT (continuation)**

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| The risk associated with this task / area has been reduced to as low as reasonably practicable | | | | | | | | |
| Signature of Assessor | Taibah Roberts & Becky Cusack | | | Date | | 09/05/23 | | |
| **\*Severity** | **5 = Fatality** | **4 = Major Injury** | | **3 = Minor Injury** | | **2 = Negligible** | | 1 = None |
| **\*Likelihood** | **5 = Certainty** | **4 = Probable** | | **3 = Possible** | | **2 = Remote** | | 1 = Improbable |
| **\*Rate** | = Severity x Likelihood | | | | | | | |
| **\*Result** | **T = Trivial Risk** | | **A = Adequately controlled** | | **N = Not adequately controlled** | | U = Unable to decide (Further information required) | |
| **Additional Comments** | Products covered in this include – latex, cap plastic (including Baldize/Super Baldize), silicone, skin adhesives/removers (solvents), IPA, derma wax, collodion, gelatine, acetone, film & blood products, cream based make up, setting spray & powder, mucus, vomit, pus, tear stick, Tuplast, scar making materials, gypsum cement, alginate, Petroleum Jelly and pre-cleanse for the skin. | | | | | | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **5** | **10** | **15** | **20** | **25** | | **4** | **8** | **12** | **16** | **20** | | **3** | **6** | **9** | **12** | **15** | | **2** | **4** | **6** | **8** | **10** | | **1** | **2** | **3** | **4** | **5** |   1 2 3 4 5  Improbable Remote Possible Probable Certainty LIKELIHOOD 5=Fatality  4=Major  **SEVERITY** 3=Minor  2=Negligible  1=None HIGH RISKLOW RISKMEDIUM RISK | | | | | | | | |